



Checklist: Creating a listing

Putting together all the relevant information



Photo material

Photos of the property
Photos of the surrounding area
Maximum photo size: 10 MB



Text material

Listing heading
Property description text
Other relevant information



Original documents

Property information

Land registry excerpt
Attachments to the land registry excerpt
Land register map
Building plot surveys
Other surveys
Building insurance certificate
Documents on estimated value
Other relevant documents
Other relevant appendices

Your personal details

Identity document
(ID or passport)

Details on the legal entity

(for business accounts)
Trade register excerpt



Anonymous documents

Property information

Land registry excerpt
Attachments to the land registry excerpt
Building plot surveys
Other surveys
Building insurance certificate
Documents on estimated value
Other relevant documents
Other relevant appendices



Parameters

Building plot information

Reserve/Minimum selling price
Zone
Plot number



Research

Information about the surrounding area

Nearest shop
Nearest kindergarten
Nearest primary school
Nearest public transport